



Volunteer Mission House Request Form (Harrisburg, PA)

Baptist Resource Network

Request for housing should be received at least two weeks prior to arrival.

Group Name: _____ Date accommodations are needed: _____

Total number of people: _____ (Number CANNOT exceed 25 due to Fire Code)

Contact person name & cell phone number: _____

Contact person email address: _____

Arrival date & time: _____ Departure date & time: _____

Space needed for use: _____ Meeting Room _____ Living Room _____ Kitchen _____ Bedrooms

House Information

If your group does not occupy the entire house, you may be sharing the house with others.

Sheets and towels are NOT provided. Please bring your own.

Contributions

- A. Contributions are to be paid when making reservations and should be made online at www.brnunited.org OR mailed to BRN, Attn: Financial Office, 4620 Fritchey Street, Harrisburg, PA 17109.
- B. A Deposit is required to secure reservations.
1. The BRN reserves the right to request a larger deposit for larger groups or for longer stays. BRN will communicate differing deposit rates to the party during the reservation process.
 2. In the instance you cancel your reservation, a deposit is refundable until two weeks prior to your stay, at which time it becomes non-refundable.
 3. Deposits for groups are not considered tax-deductible contributions. Rather they are one-time fees for reserving lodging space.

ROOM #	ACCOMODATIONS	# of people in room AND Male/Female
Second Floor #34	Queen Bed + 1 Day Bed Sleeps 3	
Second Floor #35	2 Twin Beds Sleeps 2	
Second Floor #36	2 Twin Beds Sleeps 2	
Second Floor #37	Queen Bed with Private Bath Sleeps 2	RESERVED FOR HOUSE CARETAKERS
First Floor #21	Queen Bed Sleeps 2	
First Floor #22	Queen Bed with Private Bath Sleeps 2	RESERVED FOR TEAM BRN
Basement Bunk Room	4 Bunk Beds Sleeps 8	
Basement #1	2 Twin Beds with Private Bath Sleeps 2	
Basement #2	1 Queen Bed with Private Bath Sleeps 2	

C. Facility usage suggested contributions:

Groups:

- 1) \$15.00/night/person for the bunk room
- 2) \$20.00/night/person for a room with a shared hall bathroom (Rooms 21, 34, 35, 36)
- 3) \$25.00/night/person for a room with a private bath (Rooms 22, 37, Apt 1, Apt 2)
- 4) Whole House rental: \$500 per night
- 5) Deposit Fee Amount = \$50. Deposit is in addition to the per night cost in consideration of reserving the house for the group.
- 6) Meeting Room: \$40 per usage/day (For groups not utilizing the house)

Individuals (non-group):

- 1) Individual – Single Rate: \$25/night
- 2) Individuals – Couple Rate: \$35/night
- 3) Family Rate (max. 2 rooms and up to 5 family members): \$55/night
- 4) Family Rate (max. 2 rooms and up to 5 family members): \$350.00/per week
- 5) Deposit Fee Amount shall be the first night's stay.

Additional fees:

Excessive cleaning required fee: \$50.00 per occurrence
 Damaged or broken property: The cost of repair or replacement plus time to repair

Total Contributions for Rooms: \$ _____